

## 2023-24 Policy Guide

**Registration and Class Placement:** Fall registration fee of \$50 per family is annual and non-refundable, and will be charged within 7 business days pending approval of enrollment. A credit card on file is required for web and portal registration. The last day to register for the 2023-24 season is September 30th. Class placement is decided by our teachers based on age, grade, ability, and experience. Personal schedules and transportation issues will not override placement criteria.

**Tuition:** Our program spans the school year, and our tuition is a yearly amount broken down into equal monthly installments for your convenience (ie: the annual charge for one class is \$730.00, divided by 10 months, equaling \$73.00 per month). AUTO-PAY IS REQUIRED FOR THE 2023-24 SEASON. Fees are processed and your credit card will be charged on the first business day of the month, September through June. Fifteen days written notice is required to cancel auto-pay. There are absolutely no refunds once tuition has been processed, but in special circumstances studio credit may be given. Any account with an unpaid balance after the 15th of the month will be charged a \$20 late fee. Chronic delinquent accounts may be asked to leave the school.

**Recital:** Our school year culminates with our annual Summer Revue at the Edmonds Center for the Arts, **which takes place on the fourth weekend of June**. All dancers choosing NOT to participate must let the studio know before DECEMBER 15th. Attendance for all performances and rehearsals is mandatory. NO DRESS REHEARSAL = NO RECITAL!!!

**Recital Costumes:** Students are responsible for purchasing recital costumes. Costs range from \$50.00 to \$85.00, depending on the size and detail of the costume. Minor alterations may have to be made and will be the responsibility of the student.

**Hair and Attire:** All students are expected to abide by the Hair and Attire Policy, which can be found on our website and at the front desk.

**Class Attendance:** Injuries, illness, and family emergencies are considered excusable absences. Students/parents are asked to call or email the studio prior to class time in case of tardiness or absence. When applicable, make up lessons may be scheduled with your instructor. Chronic absence and tardiness may be grounds for discipline or potential removal from class.

**Enrollment Minimum for Classes:** If a class does not have a minimum of 5 students enrolled by September 30th, that class may be cancelled. If this occurs, every effort will be made to place students in an appropriate alternate class.

**Promotional Pictures:** All pictures that are taken throughout the course of the school year may be used by Barclay Shelton Dance Centre and/or Edmonds Center for the Arts for their websites, social media, and other promotional purposes.

**COVID-19 Assumption of Risk and Waiver of Liability:** Barclay Shelton Dance Centre has put in place preventative measures to reduce the spread of COVID-19; however, we cannot guarantee that you will not become infected with COVID-19. By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that I may be exposed to or infected by COVID-19 by attending in-person classes at Barclay Shelton Dance Centre and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at Barclay Shelton Dance Centre may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Barclay Shelton Dance Centre directors, faculty, employees, or fellow dance families. I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to myself or my child (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I may experience or incur in connection with receiving services at Barclay Shelton Dance Centre. On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless Barclay Shelton Dance Centre, its employees, faculty, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of Barclay Shelton Dance Centre its employees, faculty, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participating in any Barclay Shelton Dance Centre activities.

**Liability Waiver:** I hereby release, remise, and discharge Barclay Shelton Dance Centre and its agents and employees, of and from all claims, demands, actions and injuries, sustained to my person or property as a result of any act, omission, or negligence while participating in classes, rehearsals, performances, or other events with Barclay Shelton Dance Centre on or away from its physical campus. I also understand that Barclay Shelton is not responsible for lost or stolen valuables.